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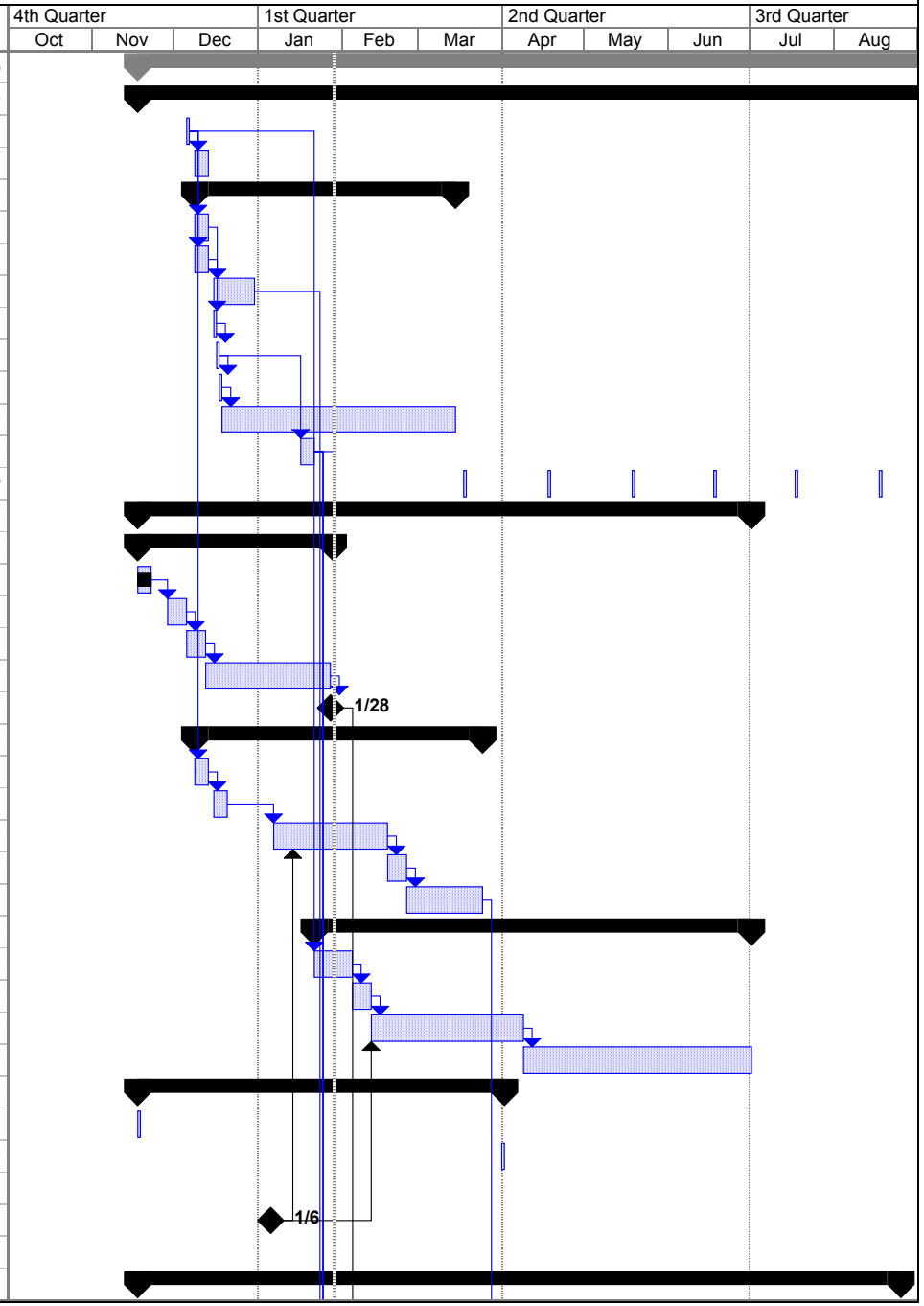
Task Name	Duration	Start	Finish
IHS EHR	**507 days?**	**11/18/02**	**10/29/04**
1 Project Management	**325 days?**	**11/18/02**	**2/18/04**
1.1 Go Ahead Decision	1 day	12/6/02	12/6/02
1.2 Develop Phase I project plan	5 days	12/9/02	12/13/02
1.3 Staffing	**68 days?**	**12/9/02**	**3/14/03**
1.3.1 Identify technical lead	5 days	12/9/02	12/13/02
1.3.2 Identify clinical lead	5 days	12/9/02	12/13/02
1.3.3 * Identify Clinical Advisory Team	10 days	12/16/02	12/30/02
1.3.4 * Identify staff needs	1 day?	12/16/02	12/16/02
1.3.5 Assign existing staff resources	1 day?	12/17/02	12/17/02
1.3.6 * Integrate VHA resources, if available	1 day?	12/18/02	12/18/02
1.3.7 Hire new staff as required	60 days	12/19/02	3/14/03
1.4 * Kickoff Meeting with VHA and IHS	3 days	1/17/03	1/21/03
1.5 * IHS/VA Monthly Team Meetings	**242 days**	**3/18/03**	**2/18/04**
1.6 Contracting	**159 days?**	**11/18/02**	**7/1/03**
1.6.1 CIA Contract	**49 days?**	**11/18/02**	**1/28/03**
1.6.1.1 Identify tasks	5 days	11/18/02	11/22/02
1.6.1.2 Draft SOW	5 days	11/29/02	12/5/02
1.6.1.3 CIA Bid	5 days	12/6/02	12/12/02
1.6.1.4 Contracting	30 days	12/13/02	1/27/03
1.6.1.5 Contract awarded	1 day?	1/28/03	1/28/03
1.6.2 Usability Contract	**74 days**	**12/9/02**	**3/24/03**
1.6.2.1 Identify tasks	5 days	12/9/02	12/13/02
1.6.2.2 Draft SOW	5 days	12/16/02	12/20/02
1.6.2.3 Contracting	30 days	1/7/03	2/17/03
1.6.2.4 GSA Bid	5 days	2/18/03	2/24/03
1.6.2.5 Contract awarded	20 days	2/25/03	3/24/03
1.6.3 Other contracts	**115 days**	**1/22/03**	**7/1/03**
1.6.3.1 * Identify other contracts	10 days	1/22/03	2/4/03
1.6.3.2 Draft SOW	5 days	2/5/03	2/11/03
1.6.3.3 Contracting	40 days	2/12/03	4/8/03
1.6.3.4 Contracts awarded	60 days	4/9/03	7/1/03
1.7 Reporting	**94 days?**	**11/18/02**	**4/1/03**
1.7.1 Internal Monthly	1 day?	11/18/02	11/18/02
1.7.2 HHS Quarterly	1 day?	4/1/03	4/1/03
2 Funding Received	**1 day?**	**1/6/03**	**1/6/03**
3 EHR Interface Development	**198 days**	**11/18/02**	**8/25/03**



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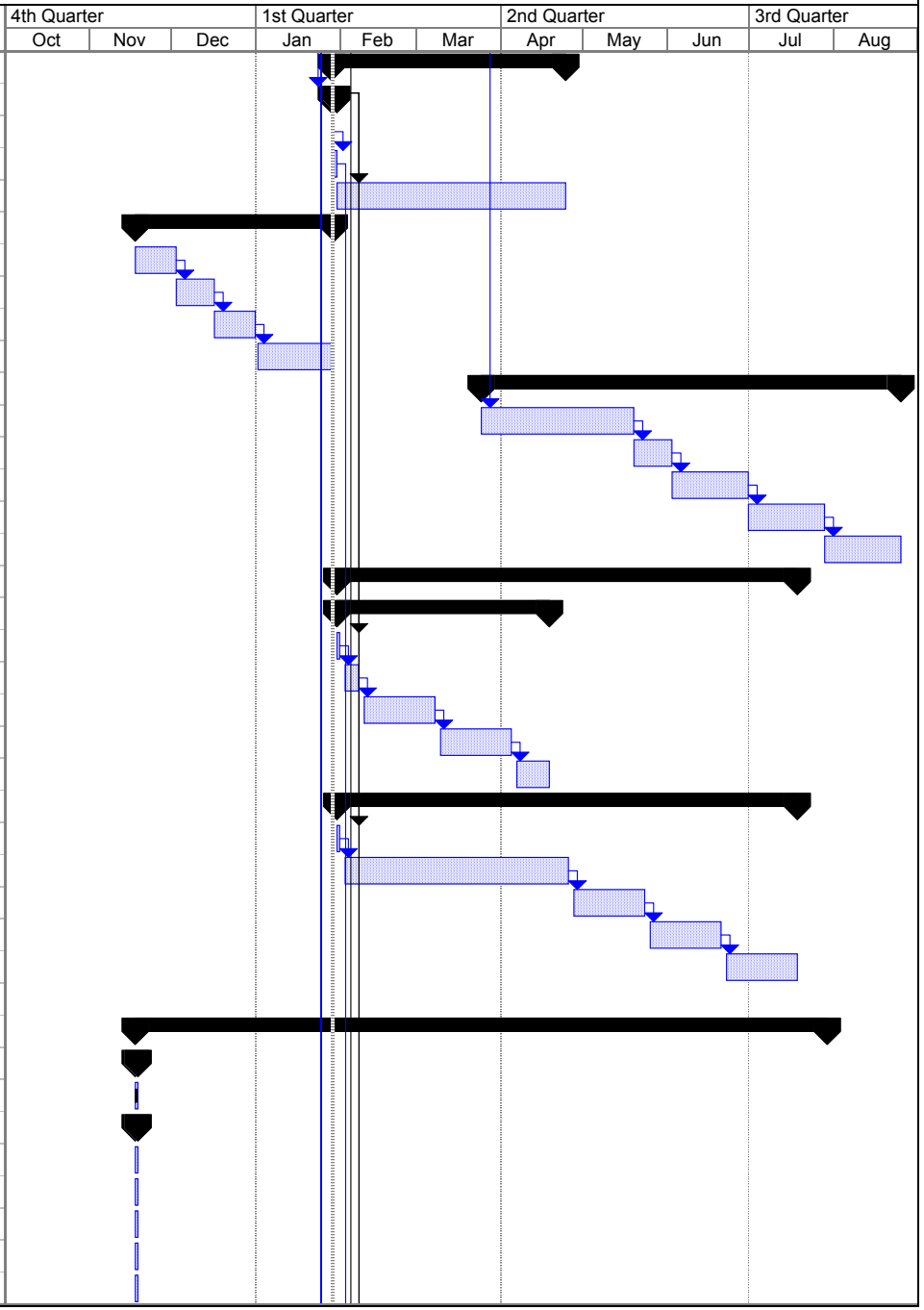
Task Name	Duration	Start	Finish
3.1 Clinical Functionality Requirements	**62 days**	**1/29/03**	**4/24/03**
3.1.1 Clinical Team Kick off meeting	**2 days**	**1/29/03**	**1/30/03**
3.1.1.1 Document and prioritize clinical requirements	1 day	1/29/03	1/29/03
3.1.1.2 Gap analysis for requirements vs existing functic	1 day	1/30/03	1/30/03
3.1.2 Follow on assignments and activities TBD	60 days	1/31/03	4/24/03
3.2 Medication Order Entry Function	**50 days**	**11/18/02**	**1/29/03**
3.2.1 Identify physician/pharmacy workflow	10 days	11/18/02	12/2/02
3.2.2 Design GUI interface	10 days	12/3/02	12/16/02
3.2.3 Code interface and back end	10 days	12/17/02	12/31/02
3.2.4 Test	20 days	1/2/03	1/29/03
3.3 Usability	**110 days**	**3/25/03**	**8/25/03**
3.3.1 Usability evaluation of existing IHS GUI	40 days	3/25/03	5/19/03
3.3.2 Review Recommendations	10 days	5/20/03	6/2/03
3.3.3 Design changes	20 days	6/3/03	6/30/03
3.3.4 Testing	20 days	7/1/03	7/28/03
3.3.5 IHS Style Sheet and Design Guidelines	20 days	7/29/03	8/25/03
3.4 Integrated Decision Support	**121 days**	**1/31/03**	**7/18/03**
3.4.1 Reminders	**56 days**	**1/31/03**	**4/18/03**
3.4.1.1 * Identify	1 day	1/31/03	1/31/03
3.4.1.2 Write logic	5 days	2/3/03	2/7/03
3.4.1.3 Program	20 days	2/10/03	3/7/03
3.4.1.4 Test	20 days	3/10/03	4/4/03
3.4.1.5 Evaluate on site	10 days	4/7/03	4/18/03
3.4.2 Web-based Clinical Tools	**121 days**	**1/31/03**	**7/18/03**
3.4.2.1 * Identify	1 day	1/31/03	1/31/03
3.4.2.2 Purchase	60 days	2/3/03	4/25/03
3.4.2.3 Integrate	20 days	4/28/03	5/23/03
3.4.2.4 Test	20 days	5/26/03	6/20/03
3.4.2.5 Evaluate on site	20 days	6/23/03	7/18/03
4 EHR VueCentric Infrastructure (Back End)	**179 days?**	**11/18/02**	**7/29/03**
4.1 RPMS Upgrades for EHR (Activities and Dates TBD)	**1 day?**	**11/18/02**	**11/18/02**
4.1.1 * Identify All Applications Requiring Upgrade	***1 day?***	***11/18/02***	***11/18/02***
4.1.2 Project Plan for each Application	***1 day?***	***11/18/02***	***11/18/02***
4.1.2.1 * Identify VA and IHS Resources	***1 day?***	***11/18/02***	***11/18/02***
4.1.2.2 * Train IHS ITSC staff on applications, as nee	***1 day?***	***11/18/02***	***11/18/02***
4.1.2.3 * Document plan	***1 day?***	***11/18/02***	***11/18/02***
4.1.3 * Build automated patch for appropriate applicatior	***1 day?***	***11/18/02***	***11/18/02***
4.1.4 Identify and prioritize sites	1 day?	11/18/02	11/18/02



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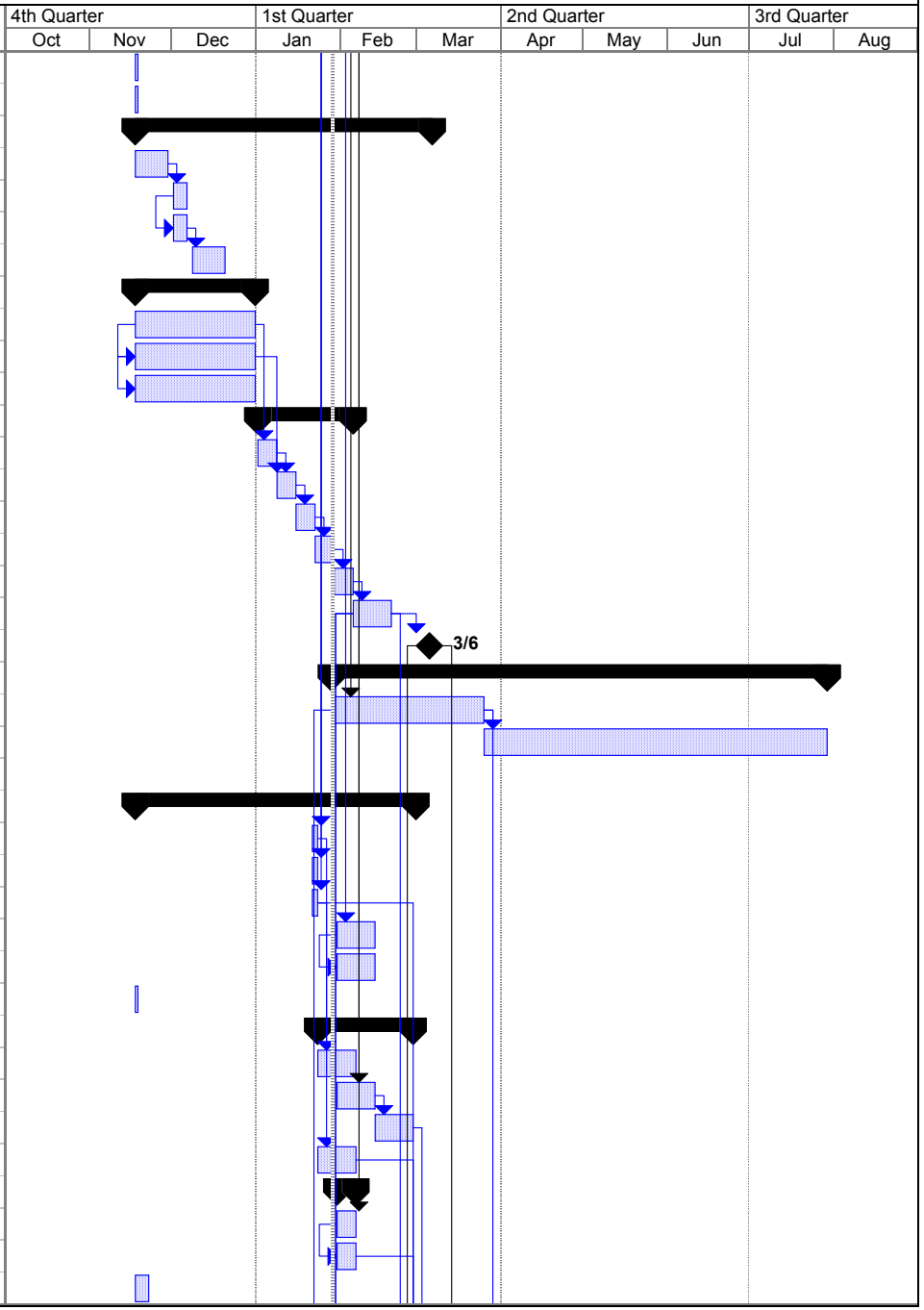
Task Name	Duration	Start	Finish
4.1.5 Site Training	1 day?	11/18/02	11/18/02
4.1.6 Site Deployment	1 day?	11/18/02	11/18/02
4.2 VueCentric "Light" (Minimal Build)	**76 days**	**11/18/02**	**3/6/03**
4.2.1 Begin to port existing IHS GUI functionality	9 days	11/18/02	11/29/02
4.2.2 Staff training with CIA	5 days	12/2/02	12/6/02
4.2.3 Complete alpha version of "Light"	5 days	12/2/02	12/6/02
4.2.4 Internal testing	10 days	12/9/02	12/20/02
4.2.5 Develop/Adapt Additional Functionality	**30 days**	**11/18/02**	**12/31/02**
4.2.5.1 Text Integration Utillity (TIU)	30 days	11/18/02	12/31/02
4.2.5.2 Women's Health	30 days	11/18/02	12/31/02
4.2.5.3 Vista Imaging	30 days	11/18/02	12/31/02
4.2.6 Integrate Additional Functionality	**25 days**	**1/2/03**	**2/5/03**
4.2.6.1 Integrate Text Integration Utility	5 days	1/2/03	1/8/03
4.2.6.2 Integrate Women's Health	5 days	1/9/03	1/15/03
4.2.6.3 Integrate Medication Order Entry	5 days	1/16/03	1/22/03
4.2.6.4 Integrate MH/SS v. 3	5 days	1/23/03	1/29/03
4.2.6.5 Integrate Vista Imaging	5 days	1/30/03	2/5/03
4.2.7 Internal testing	10 days	2/6/03	2/19/03
4.2.8 Complete "Light" Alpha version	1 day	3/6/03	3/6/03
4.3 VueCentric Infrastructure (Full Upgrade to support CPRS)	**130 days**	**1/29/03**	**7/29/03**
4.3.1 Stabilize alpha version	40 days	1/29/03	3/25/03
4.3.2 Continue enhancing, per contract requirements	90 days	3/26/03	7/29/03
5 Site Testing and Evaluation Planning	**72 days?**	**11/18/02**	**2/28/03**
5.1 Verify minimum and preferred technical requirements	2 days	1/22/03	1/23/03
5.2 Document site selection criteria	2 days	1/22/03	1/23/03
5.3 * Document minimum participation requirements and bet	2 days	1/22/03	1/23/03
5.4 * Develop EHR Clinical Evaluation criteria	10 days	1/31/03	2/13/03
5.5 * Develop clinical usability criteria	10 days	1/31/03	2/13/03
5.6 * Develop technical evaluation criteria	1 day?	11/18/02	11/18/02
5.7 Develop site planning guidelines	**25 days**	**1/24/03**	**2/27/03**
5.7.1 Hardware analysis and procurement	10 days	1/24/03	2/6/03
5.7.2 * Clinical workflow analyis	10 days	1/31/03	2/13/03
5.7.3 * Clinic reconfiguration suggestions	10 days	2/14/03	2/27/03
5.8 * Develop site survey to determine readiness	10 days	1/24/03	2/6/03
5.9 * Develop clinical evaluation form(s)	5 days	1/31/03	2/6/03
5.9.1 functionality	5 days	1/31/03	2/6/03
5.9.2 usability	5 days	1/31/03	2/6/03
5.10 * Develop technical evaluation form	5 days	11/18/02	11/22/02



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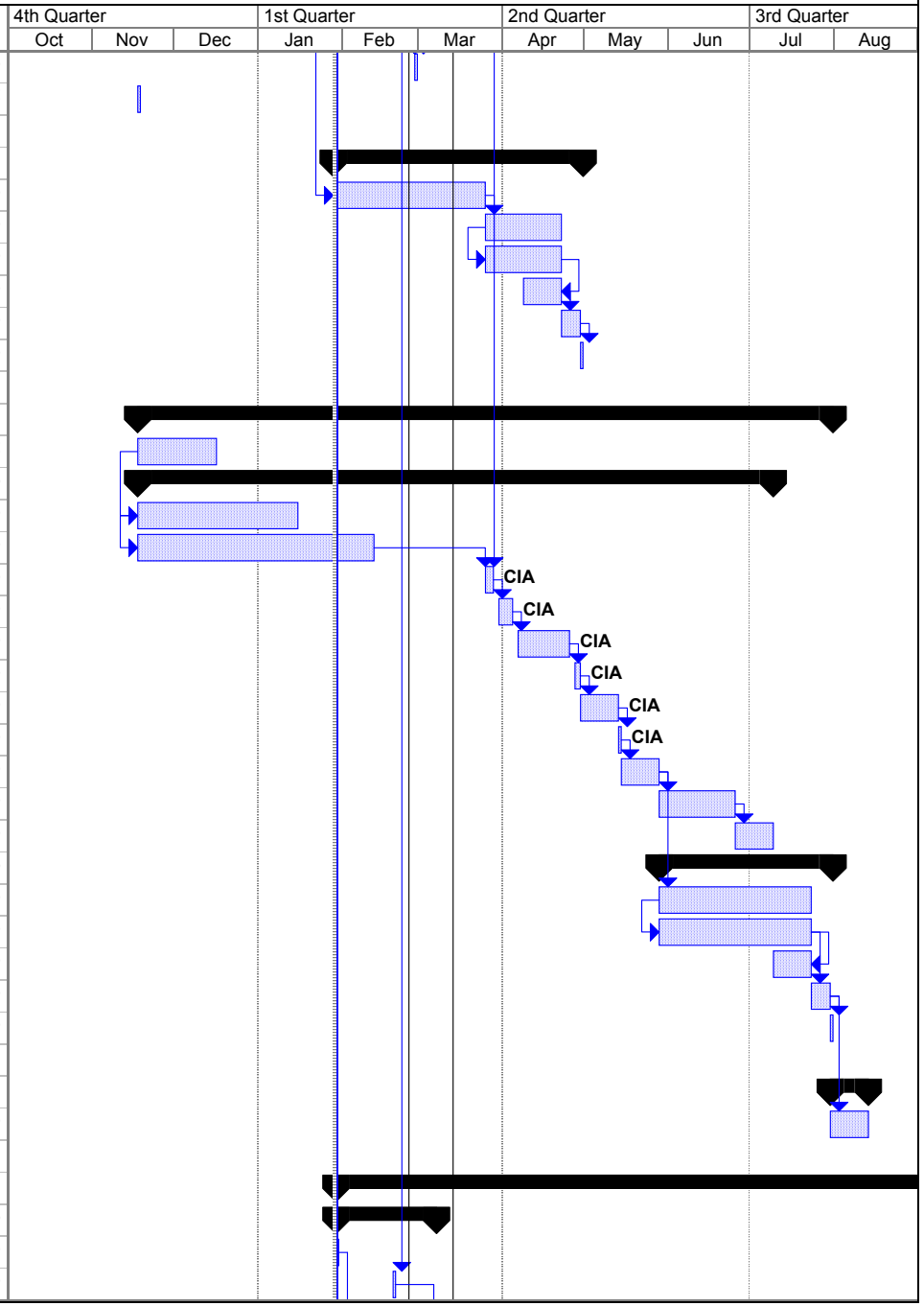
Task Name	Duration	Start	Finish
5.11 Publish all planning materials to web	1 day	2/28/03	2/28/03
5.12 * Develop interim technical and clinical test plans	1 day?	11/18/02	11/18/02
6 EHR Alpha Test (Crow SU)	**66 days?**	**1/29/03**	**4/30/03**
6.1 Deploy additional clinics	40 days	1/29/03	3/25/03
6.2 * Evaluate functionality	20 days	3/26/03	4/22/03
6.3 * Evaluate usability	20 days	3/26/03	4/22/03
6.4 * Evaluate training	10 days	4/9/03	4/22/03
6.5 Develop Lessons Learned	5 days	4/23/03	4/29/03
6.6 Publish generic Lessons Learned to web	1 day?	4/30/03	4/30/03
7 EHR Alpha Test (Tuba City)	**181 days?**	**11/18/02**	**7/31/03**
7.1 Identify costs to Tuba City	20 days	11/18/02	12/16/02
7.2 Site Activities	**165 days?**	**11/18/02**	**7/9/03**
7.2.1 Hardware purchase	40 days	11/18/02	1/15/03
7.2.2 * Site preparation and planning	60 days	11/18/02	2/12/03
7.2.3 Systems analysis	3 days	3/26/03	3/28/03
7.2.4 RPMS Upgrades, as identified	5 days	3/31/03	4/4/03
7.2.5 New Package configuration	15 days	4/7/03	4/25/03
7.2.6 * Site IT staff training	2 days	4/28/03	4/29/03
7.2.7 * End user training	10 days	4/30/03	5/13/03
7.2.8 * User support	1 day?	5/14/03	5/14/03
7.2.9 Deploy clinic #1	10 days	5/15/03	5/28/03
7.2.10 Server performance evaluation	20 days	5/29/03	6/25/03
7.2.11 Deploy clinic #2	10 days	6/26/03	7/9/03
7.3 Evaluations	**46 days**	**5/29/03**	**7/31/03**
7.3.1 * Evaluate functionality	40 days	5/29/03	7/23/03
7.3.2 * Evaluate usability	40 days	5/29/03	7/23/03
7.3.3 * Evaluate training	10 days	7/10/03	7/23/03
7.3.4 * Develop Lessons Learned	5 days	7/24/03	7/30/03
7.3.5 Publish Lessons Learned to Web	1 day	7/31/03	7/31/03
8 EHR (Full) Beta Test Planning and Deployment (TBD)	**10 days**	**7/31/03**	**8/13/03**
8.1 EHR Beta Deployment Plan	10 days	7/31/03	8/13/03
9 EHR "Light" Testing and Deployment	**197 days?**	**1/30/03**	**10/31/03**
9.1 Identify sites	**27 days**	**1/30/03**	**3/7/03**
9.1.1 Request beta volunteers at Combined Councils sessior	1 day	1/30/03	1/30/03
9.1.2 Request beta volunteers from existing sites	1 day	2/20/03	2/20/03



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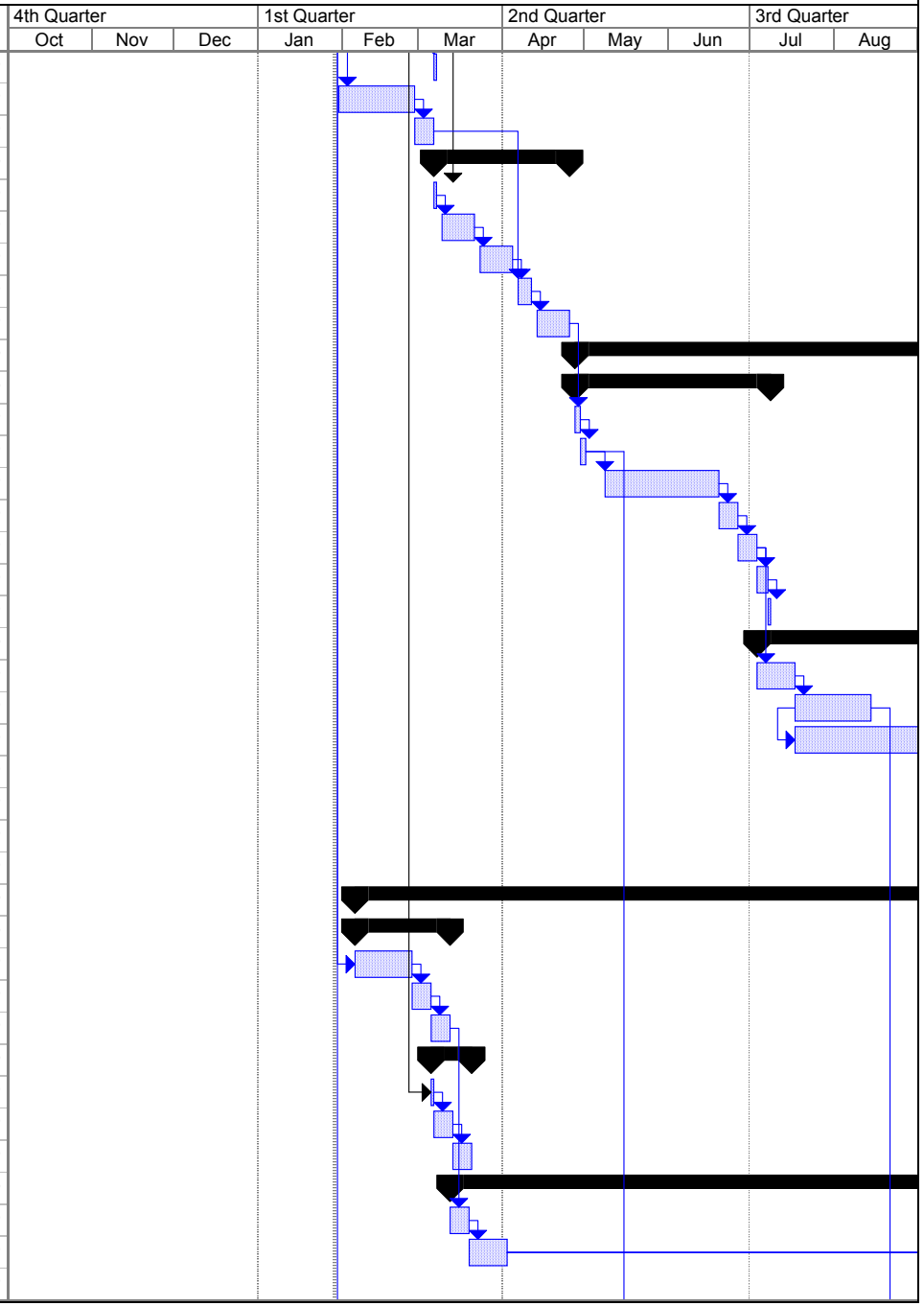
Task Name	Duration	Start	Finish
9.1.3 Request other beta volunteers (if needed)	1 day	3/7/03	3/7/03
9.1.4 Distribute requirements to requesting sites	20 days	1/31/03	2/27/03
9.1.5 Determine appropriate beta sites	5 days	2/28/03	3/6/03
9.2 Software Beta Verification Process	**36 days?**	**3/7/03**	**4/25/03**
9.2.1 Deliver software and documentation to QA	1 day?	3/7/03	3/7/03
9.2.2 QA Review	10 days	3/10/03	3/21/03
9.2.3 Changes as requested by QA	10 days	3/24/03	4/4/03
9.2.4 QA distributes and collects beta agreements	5 days	4/7/03	4/11/03
9.2.5 Certified as beta ready	10 days	4/14/03	4/25/03
9.3 Beta Testing	**112 days?**	**4/28/03**	**9/30/03**
9.3.1 Site #1	**52 days?**	**4/28/03**	**7/8/03**
9.3.1.1 Install Beta Site #1	2 days	4/28/03	4/29/03
9.3.1.2 * Train beta #1 users	2 days	4/30/03	5/1/03
9.3.1.3 Provide technical and user support to site #1	30 days	5/9/03	6/19/03
9.3.1.4 Beta #1 Bug fixes as needed	5 days	6/20/03	6/26/03
9.3.1.5 Retest and re-release beta #1	5 days	6/27/03	7/3/03
9.3.1.6 Compile beta #1 site feedback	2 days	7/4/03	7/7/03
9.3.1.7 Continue tech support until deployment	1 day?	7/8/03	7/8/03
9.3.2 Site #2-5	**63 days?**	**7/4/03**	**9/30/03**
9.3.2.1 Install Beta Site	10 days	7/4/03	7/17/03
9.3.2.2 * Train beta sites	20 days	7/18/03	8/14/03
9.3.2.3 Provide technical and user support to site	40 days	7/18/03	9/11/03
9.3.2.4 Bug fixes as needed	5 days	9/12/03	9/18/03
9.3.2.5 Retest and re-release	5 days	9/19/03	9/25/03
9.3.2.6 Compile beta feedback	2 days	9/26/03	9/29/03
9.3.2.7 Continue tech support until deployment	1 day?	9/30/03	9/30/03
9.4 Documentation	**174 days**	**2/6/03**	**10/7/03**
9.4.1 User Manual	**25 days**	**2/6/03**	**3/12/03**
9.4.1.1 Draft	15 days	2/6/03	2/26/03
9.4.1.2 Test against software	5 days	2/27/03	3/5/03
9.4.1.3 Format for beta release	5 days	3/6/03	3/12/03
9.4.2 Technical and Installation Manuals	**11 days**	**3/6/03**	**3/20/03**
9.4.2.1 Draft from programmers	1 day	3/6/03	3/6/03
9.4.2.2 Verify existing and develop additional technical c	5 days	3/7/03	3/13/03
9.4.2.3 Produce draft document for beta	5 days	3/14/03	3/20/03
9.4.3 Quick Reference Guides	**148 days**	**3/13/03**	**10/6/03**
9.4.3.1 Design Quick Reference (QR)	5 days	3/13/03	3/19/03
9.4.3.2 Draft QR	10 days	3/20/03	4/2/03
9.4.3.3 Final QR for Deployment	5 days	9/30/03	10/6/03



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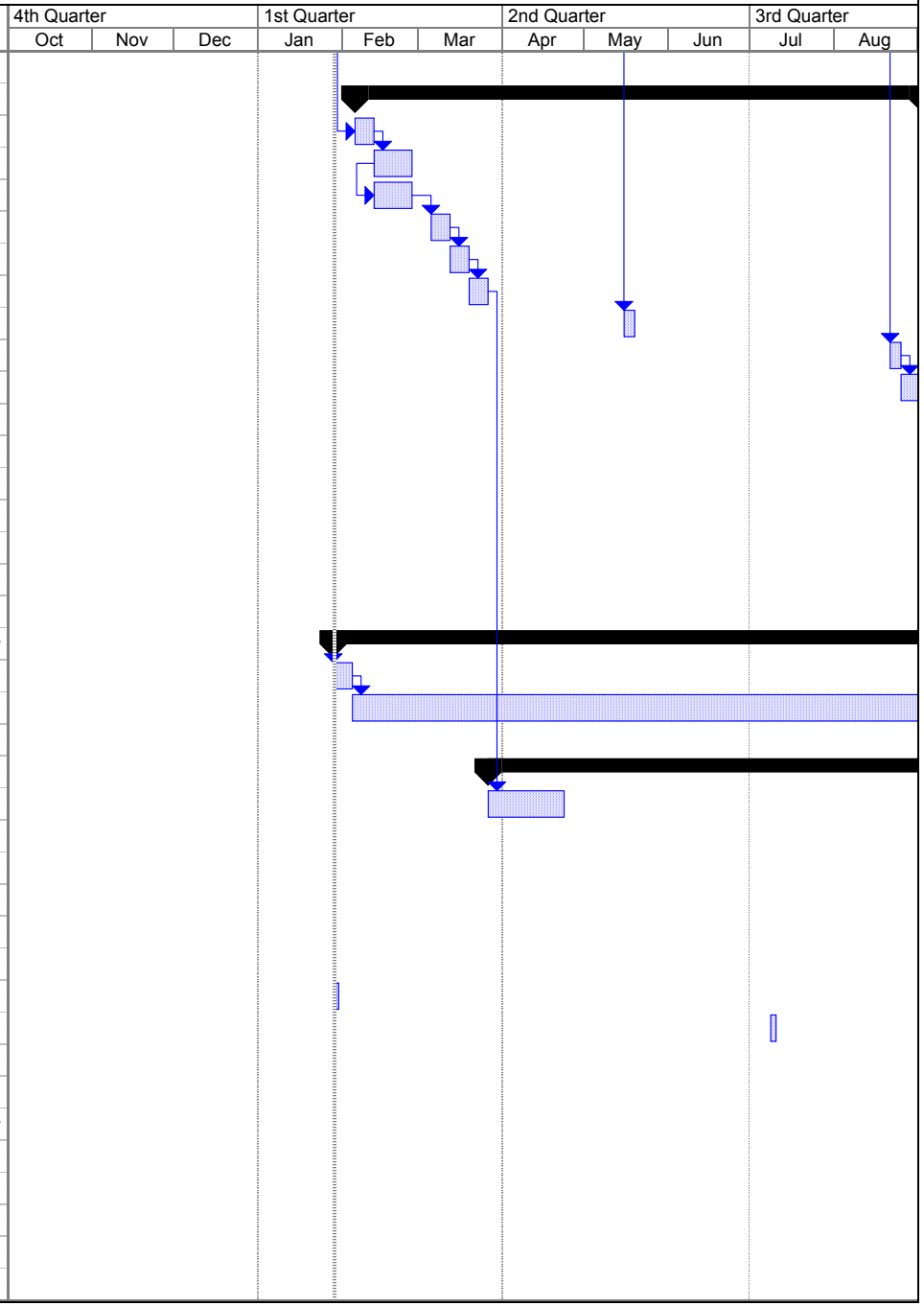
Task Name	Duration	Start	Finish
9.4.4 Publish all documentation to web in downloadable form	1 day	10/7/03	10/7/03
9.5 Training	**149 days?**	**2/6/03**	**9/2/03**
9.5.1 * Draft Training Plan for End Users and IT Staff	5 days	2/6/03	2/12/03
9.5.2 * Draft end user training materials	10 days	2/13/03	2/26/03
9.5.3 * Draft technical user materials	10 days	2/13/03	2/26/03
9.5.4 * Train the Trainers	5 days	3/6/03	3/12/03
9.5.5 Training dry run	5 days	3/13/03	3/19/03
9.5.6 Materials for Beta	5 days	3/20/03	3/26/03
9.5.7 Incorporate beta site #1 feedback	2 days	5/16/03	5/19/03
9.5.8 Incorporate beta site #2 feedback	2 days	8/22/03	8/25/03
9.5.9 Produce final materials	5 days	8/26/03	9/1/03
9.5.10 Publish all training materials to web	1 day?	9/2/03	9/2/03
9.6 Verification	**25 days**	**9/26/03**	**10/30/03**
9.6.1 Documentation	**10 days**	**9/30/03**	**10/13/03**
9.6.2 Submit final software and documentation for verificatior	10 days	9/26/03	10/9/03
9.6.3 Verification process	15 days	10/10/03	10/30/03
9.7 Release EHR "Light" Software for IHS wide deployment	**1 day**	**10/31/03**	**10/31/03**
10 Communication & Marketing	**255 days?**	**1/29/03**	**1/20/04**
10.1 Develop Web Site	5 days	1/29/03	2/4/03
10.2 Maintain Web Site	250 days	2/5/03	1/20/04
10.3 Draft Communication Plan	10 days	9/26/03	10/9/03
10.4 "Flash" Demos	**166 days**	**3/27/03**	**11/13/03**
10.4.1 Develop draft written script for demo	20 days	3/27/03	4/23/03
10.4.2 Final scripts	2 days	10/14/03	10/15/03
10.4.3 Produce	15 days	10/16/03	11/5/03
10.4.4 Test	5 days	11/6/03	11/12/03
10.4.5 Publish to web site	1 day	11/13/03	11/13/03
10.5 * Other Communications Tools	1 day?	10/10/03	10/10/03
10.6 Present EHR to Combined Councils session	1 day	1/30/03	1/30/03
10.7 IHS Tech Conference session	2 days	7/9/03	7/10/03
10.8 Advertise to NCCD ListServ	1 day	11/3/03	11/3/03
11 Deployment Activities (Schedule TBD)	**280 days**	**10/6/03**	**10/29/04**
11.1 * Complete Deployment Plan	5 days	10/6/03	10/10/03
11.2 * Complete Communication Plan	5 days	10/6/03	10/10/03
11.3 Advertise availability	130 days	11/3/03	4/30/04
11.4 Provide requirements and other materials to requesting sites	130 days	11/3/03	4/30/04
11.5 Schedule sites	130 days	11/3/03	4/30/04



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Task Name	Duration	Start	Finish	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter	
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
11.6 Training schedule for deployment	130 days	11/17/03	5/14/04											
11.7 Provide training for deployment (if needed)	250 days	11/17/03	10/29/04											
11.8 Document features for next release	60 days	11/3/03	1/23/04											
11.9 In-service for Help Desk	2 days	11/3/03	11/4/03											

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Task Name	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
IHS EHR															
1 Project Management															
1.1 Go Ahead Decision															
1.2 Develop Phase I project plan															
1.3 Staffing															
1.3.1 Identify technical lead															
1.3.2 Identify clinical lead															
1.3.3 * Identify Clinical Advisory Team															
1.3.4 * Identify staff needs															
1.3.5 Assign existing staff resources															
1.3.6 * Integrate VHA resources, if available															
1.3.7 Hire new staff as required															
1.4 * Kickoff Meeting with VHA and IHS															
1.5 * IHS/VA Monthly Team Meetings															
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1.6.3.4 Contracts awarded															
1.7 Reporting															
1.7.1 Internal Monthly															
1.7.2 HHS Quarterly															
2 Funding Received															
3 EHR Interface Development															

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Task Name	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
3.1 Clinical Functionality Requirements															
3.1.1 Clinical Team Kick off meeting															
3.1.1.1 Document and prioritize clinical requirements															
3.1.1.2 Gap analysis for requirements vs existing functic															
3.1.2 Follow on assignments and activities TBD															
3.2 Medication Order Entry Function															
3.2.1 Identify physician/pharmacy workflow															
3.2.2 Design GUI interface															
3.2.3 Code interface and back end															
3.2.4 Test															
3.3 Usability															
3.3.1 Usability evaluation of existing IHS GUI															
3.3.2 Review Recommendations															
3.3.3 Design changes															
3.3.4 Testing															
3.3.5 IHS Style Sheet and Design Guidelines															
3.4 Integrated Decision Support															
3.4.1 Reminders															
3.4.1.1 * Identify															
3.4.1.2 Write logic															
3.4.1.3 Program															
3.4.1.4 Test															
3.4.1.5 Evaluate on site															
3.4.2 Web-based Clinical Tools															
3.4.2.1 * Identify															
3.4.2.2 Purchase															
3.4.2.3 Integrate															
3.4.2.4 Test															
3.4.2.5 Evaluate on site															
4 EHR VueCentric Infrastructure (Back End)															
4.1 RPMS Upgrades for EHR (Activities and Dates TBD)															
4.1.1 * Identify All Applications Requiring Upgrade															
4.1.2 Project Plan for each Application															
4.1.2.1 * Identify VA and IHS Resources															
4.1.2.2 * Train IHS ITSC staff on applications, as nee															
4.1.2.3 * Document plan															
4.1.3 * Build automated patch for appropriate application															
4.1.4 Identify and prioritize sites															

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Task Name	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
4.1.5 Site Training															
4.1.6 Site Deployment															
4.2 VueCentric "Light" (Minimal Build)															
4.2.1 Begin to port existing IHS GUI functionality															
4.2.2 Staff training with CIA															
4.2.3 Complete alpha version of "Light"															
4.2.4 Internal testing															
4.2.5 Develop/Adapt Additional Functionality															
4.2.5.1 Text Integration Utillity (TIU)															
4.2.5.2 Women's Health															
4.2.5.3 Vista Imaging															
4.2.6 Integrate Additional Functionality															
4.2.6.1 Integrate Text Integration Utility															
4.2.6.2 Integrate Women's Health															
4.2.6.3 Integrate Medication Order Entry															
4.2.6.4 Integrate MH/SS v. 3															
4.2.6.5 Integrate Vista Imaging															
4.2.7 Internal testing															
4.2.8 Complete "Light" Alpha version															
4.3 VueCentric Infrastructure (Full Upgrade to support CPRS)															
4.3.1 Stabilize alpha version															
4.3.2 Continue enhancing, per contract requirements															
5 Site Testing and Evaluation Planning															
5.1 Verify minimum and preferred technical requirements															
5.2 Document site selection criteria															
5.3 * Document minimum participation requirements and beta															
5.4 * Develop EHR Clinical Evaluation criteria															
5.5 * Develop clinical usability criteria															
5.6 * Develop technical evaluation criteria															
5.7 Develop site planning guidelines															
5.7.1 Hardware analysis and procurement															
5.7.2 * Clinical workflow analyis															
5.7.3 * Clinic reconfiguration suggestions															
5.8 * Develop site survey to determine readiness															
5.9 * Develop clinical evaluation form(s)															
5.9.1 functionality															
5.9.2 usability															
5.10 * Develop technical evaluation form															

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Task Name	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
5.11 Publish all planning materials to web															
5.12 * Develop interim technical and clinical test plans															
6 EHR Alpha Test (Crow SU)															
6.1 Deploy additional clinics															
6.2 * Evaluate functionality															
6.3 * Evaluate usability															
6.4 * Evaluate training															
6.5 Develop Lessons Learned															
6.6 Publish generic Lessons Learned to web															
7 EHR Alpha Test (Tuba City)															
7.1 Identify costs to Tuba City															
7.2 Site Activities															
7.2.1 Hardware purchase															
7.2.2 * Site preparation and planning															
7.2.3 Systems analysis															
7.2.4 RPMS Upgrades, as identified															
7.2.5 New Package configuration															
7.2.6 * Site IT staff training															
7.2.7 * End user training															
7.2.8 * User support															
7.2.9 Deploy clinic #1															
7.2.10 Server performance evaluation															
7.2.11 Deploy clinic #2															
7.3 Evaluations															
7.3.1 * Evaluate functionality															
7.3.2 * Evaluate usability															
7.3.3 * Evaluate training															
7.3.4 * Develop Lessons Learned															
7.3.5 Publish Lessons Learned to Web															
8 EHR (Full) Beta Test Planning and Deployment (TBD)															
8.1 EHR Beta Deployment Plan															
9 EHR "Light" Testing and Deployment															
9.1 Identify sites															
9.1.1 Request beta volunteers at Combined Councils sessior															
9.1.2 Request beta volunteers from existing sites															

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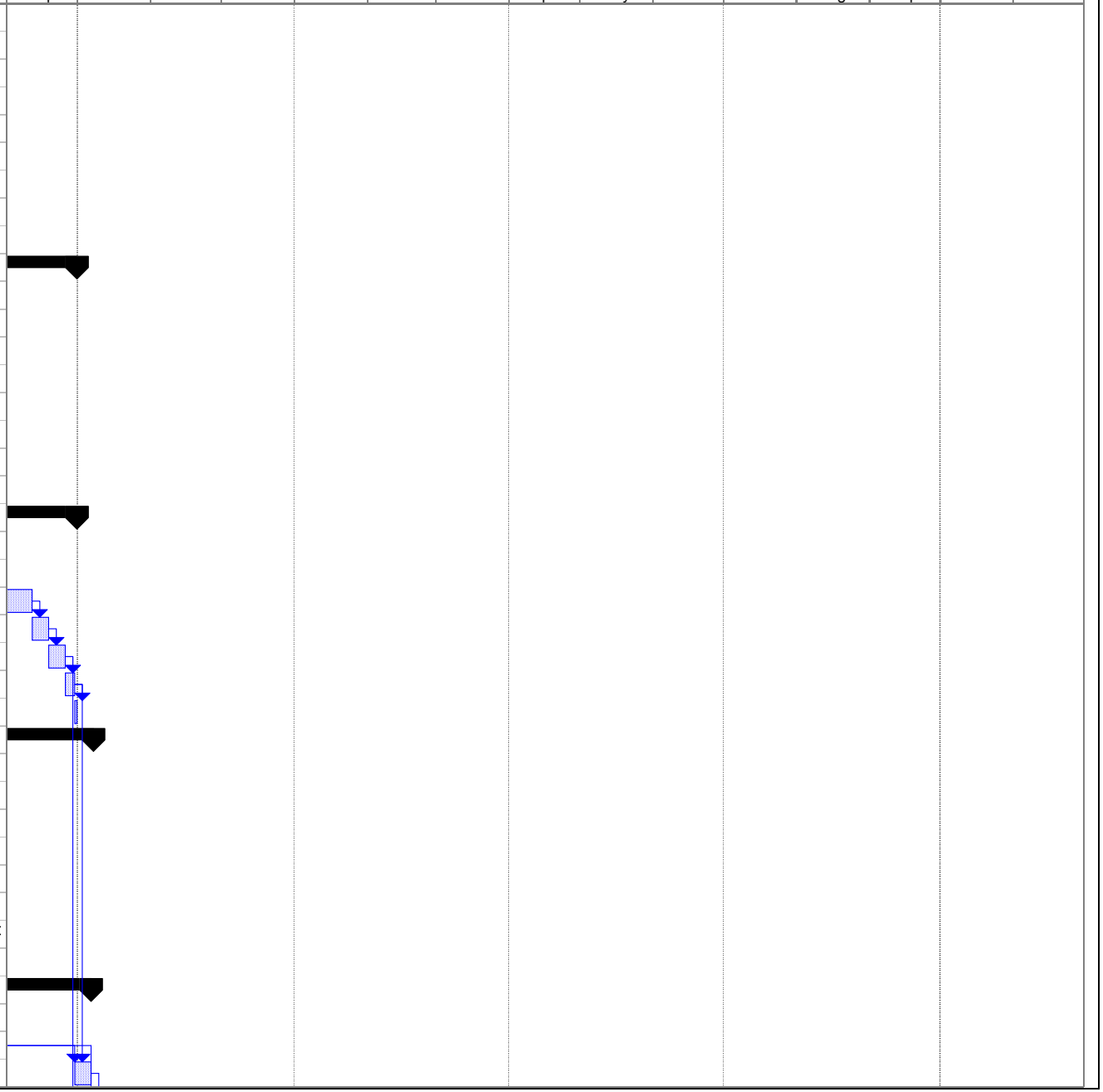
Task Name	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
9.1.3 Request other beta volunteers (if needed)															
9.1.4 Distribute requirements to requesting sites															
9.1.5 Determine appropriate beta sites															
9.2 Software Beta Verification Process															
9.2.1 Deliver software and documentation to QA															
9.2.2 QA Review															
9.2.3 Changes as requested by QA															
9.2.4 QA distributes and collects beta agreements															
9.2.5 Certified as beta ready															
9.3 Beta Testing															
9.3.1 Site #1															
9.3.1.1 Install Beta Site #1															
9.3.1.2 * Train beta #1 users															
9.3.1.3 Provide technical and user support to site #1															
9.3.1.4 Beta #1 Bug fixes as needed															
9.3.1.5 Retest and re-release beta #1															
9.3.1.6 Compile beta #1 site feedback															
9.3.1.7 Continue tech support until deployment															
9.3.2 Site #2-5															
9.3.2.1 Install Beta Site															
9.3.2.2 * Train beta sites															
9.3.2.3 Provide technical and user support to site															
9.3.2.4 Bug fixes as needed															
9.3.2.5 Retest and re-release															
9.3.2.6 Compile beta feedback															
9.3.2.7 Continue tech support until deployment															
9.4 Documentation															
9.4.1 User Manual															
9.4.1.1 Draft															
9.4.1.2 Test against software															
9.4.1.3 Format for beta release															
9.4.2 Technical and Installation Manuals															
9.4.2.1 Draft from programmers															
9.4.2.2 Verify existing and develop additional technical c															
9.4.2.3 Produce draft document for beta															
9.4.3 Quick Reference Guides															
9.4.3.1 Design Quick Reference (QR)															
9.4.3.2 Draft QR															
9.4.3.3 Final QR for Deployment															



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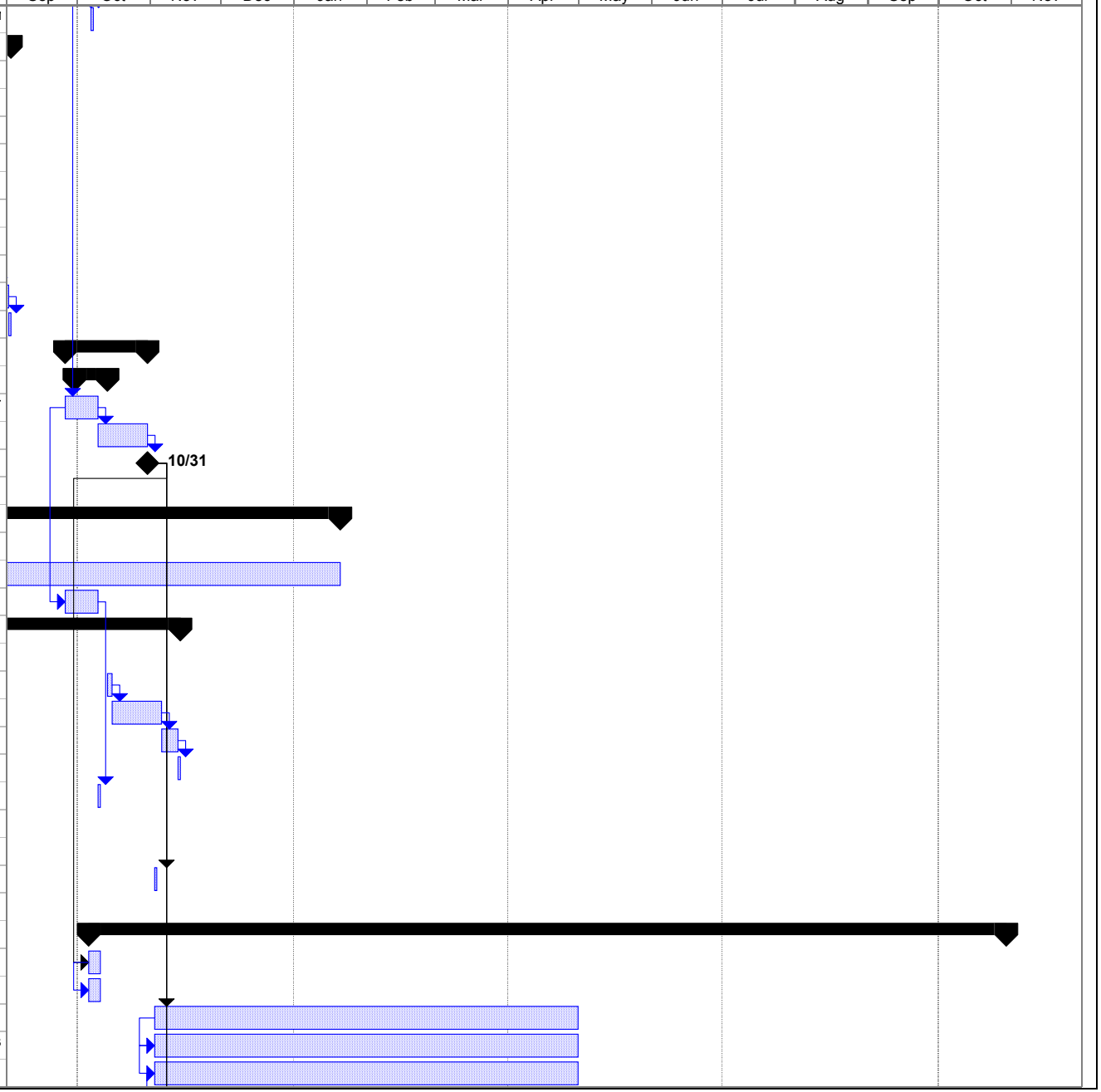
Task Name
9.4.4 Publish all documentation to web in downloadable form
9.5 Training
9.5.1 * Draft Training Plan for End Users and IT Staff
9.5.2 * Draft end user training materials
9.5.3 * Draft technical user materials
9.5.4 * Train the Trainers
9.5.5 Training dry run
9.5.6 Materials for Beta
9.5.7 Incorporate beta site #1 feedback
9.5.8 Incorporate beta site #2 feedback
9.5.9 Produce final materials
9.5.10 Publish all training materials to web
9.6 Verification
9.6.1 Documentation
9.6.2 Submit final software and documentation for verificatior
9.6.3 Verification process
9.7 Release EHR "Light" Software for IHS wide deployment
10 Communication & Marketing
10.1 Develop Web Site
10.2 Maintain Web Site
10.3 Draft Communication Plan
10.4 "Flash" Demos
10.4.1 Develop draft written script for demo
10.4.2 Final scripts
10.4.3 Produce
10.4.4 Test
10.4.5 Publish to web site
10.5 * Other Communications Tools
10.6 Present EHR to Combined Councils session
10.7 IHS Tech Conference session
10.8 Advertise to NCCD ListServ
11 Deployment Activities (Schedule TBD)
11.1 * Complete Deployment Plan
11.2 * Complete Communication Plan
11.3 Advertise availability
11.4 Provide requirements and other materials to requesting sites
11.5 Schedule sites



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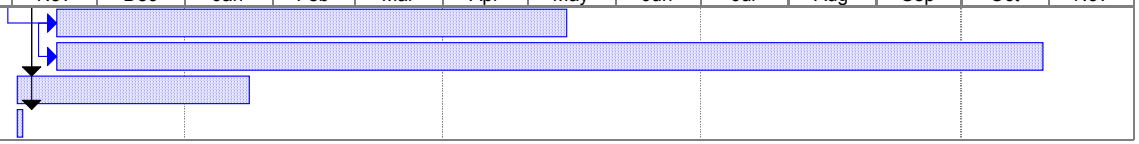
Task Name	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
		4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter	
11.6 Training schedule for deployment															
11.7 Provide training for deployment (if needed)															
11.8 Document features for next release															
11.9 In-service for Help Desk